

VIP CHILDCARE - MORAY

PARENTS FORUM

WEDNESDAY 28TH SEPTEMBER 2011

Chair Susan McAllister
Minutes Sara Milligan

Present Susan Coull
Fiona Davidson

In attendance Therese Shorthouse
Heather Gauld

Apologies Claire Lambourne

1. Welcome and Introductions

Susan welcomed the group. Sara offered to minute the meeting. Apologies were offered. Previous minutes proposed by Susan M and seconded by Susan C.

2. Matters Arising

Nil to report.

3. Health and Safety

Nil new to report.

4. Update of the Provision

0-2 - Cuddle circles and the theme of Love have been introduced - cuddle circles are working well and sensory stimulation is being used to help interpret Love.

2-3 - also introducing the cuddle circle, which almost every child is happy to participate in. Autumn themes including crafts, outings and recognition through items collected. Learning logs are in place and are being utilised well between parents and staff.

All staff are involved in training in the new Pre-Birth to Three guidelines every month.

3-5 - cuddle circles have allowed the children to focus on feelings, eco activities have been introduced and the children have led a project on transport. Learning logs will be introduced to all soon.

5. “Fringe” Event Update

As previously discussed, the ‘Invest Early - Transform Moray’ Conference will be held on Tuesday 8th November, at Elgin City Football Club. The Fringe will be after the main conference, from 3.30-5.30pm, and will allow anyone interested in Moray’s future to debate with parents, childcare staff, community leaders, as well as Suzanne Zeedyk and John Carnochan.

Hopefully this event will raise the importance of targeting children at an early age to grow into respectable adults, with respect for others. Moray can be forward thinking in approach and put changes in place, to allow the rest of Scotland to follow their lead.

6. Feedback from Board of Directors

The planning meeting for the above event was discussed, and the board are very enthused by parent response.

It has been decided that in the future, minutes from both meetings will be swapped to allow better understanding of each other role. Obviously the parent’s forum will need to acknowledge confidentiality from the board meeting.

7. Fundraising

A tea towel will again be sold to raise funds. It will have foot prints, hand prints and self portraits depending on the age group of the child, will again have the VIP logo and border, but this year will be printed in purple!

An order form will be put into children’s bags in the week of 4th November (Susan McA to design this)

Orders will need to be placed into the Comments Box outside the VIP Office, including cash ONLY, by the 4th November, as Susan C and Sara M will be collecting all orders and counting monies on 7th November. Any orders made after this time will not be fulfilled. VIP staff WILL NOT be involved in collecting orders, and will direct parents to the Comments box.

Susan C will place the final order in the week of the 7th Nov, and forum parents will organise orders for dispatch to parents when it arrives.

8. Any Other Business

AGM is on 21st November at 6pm.

The Government Inspection will take place on the week of the 3rd, and will take place over the whole week. Parents and Staff will be spoken to.

9. Time and Date of Next Meeting

**‘Fringe’ Planning: Tuesday 25th October
@ 4.30 - 5.30pm**

**Forum Meeting: Wednesday 16th
November
@ 10.00 – 11.00am**